

## **SUMMARY OF STEERING COMMITTEE MEETING**

**DATE:** January 25, 2002  
**TO:** Ross Dunfee, Steering Committee Chairman  
Tony Barrett, Department of Ecology  
**COPY:** Steering Committee Members and Consultant Team  
**FROM:** Dave Moss, Tt/KCM  
**SUBJECT:** **Summary of Steering Committee Meeting**  
**Moses Lake Conference Center**  
**January 10, 2002 2:00 pm - 3:30 pm**  
**PROJECT:** EASTERN WASHINGTON STORMWATER MANAGEMENT  
Stormwater Management Technical Manual *and*  
Model Municipal NPDES Phase II Stormwater Program

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### **Meeting Attendees:**

<u>Steering Committee</u>	<u>Others Attending</u>
Gary Beeman – WSDOT (absent)	Tony Barrett – Ecology
Steve Worley – Spokane County	Bill Moore – Ecology
Lloyd Brewer – City of Spokane	Bill King – WSDOT
John Knutson – Yakima County	Jim Sietz – AWC
Ross Dunfee – Benton County	Lucy Peterschmidt – Spokane County
Chris Waarvick – City of Yakima	Kahlid Marcus – Yakima County
Tom Tebb – Ecology	Don Gatchalian – Yakima County
Jim Ajax – City of Wenatchee	Dave Moss – TetraTech/KCM
Michelle Brich – Tri-Cities Homebuilders	Jim St. John – DEA
Dwane Van Epps – City of Chelan	Doug Busko – DEA

### **PURPOSE OF MEETING:**

The meeting was held, after the concurrent subcommittee meetings, to share information and discuss key issues.

### **AGENDA FOR THIS MEETING:**

1. Roll call by Ross Dunfee; introductions by others attending
2. Distribute updated “Issue Resolution Process” and updated Project Schedule (showing dates for 2002)
3. Summary of subcommittee meeting discussion, by John Knutson (NPDES) and Steve Worley (Manual)
4. Letter to agencies; Newsletter No. 1, key issues decision/vote, “issue paper” topics
5. Other discussion as pertinent
6. Next meeting: date, time, place and agenda topics

**BRIEF SUMMARY OF PROCEEDINGS:**

1. Ross Dunfee completed a roll call for the 10 steering committee members, with Chris Waarvick substituting for Nancy Aldrich, and Dwane Van Epps substituting for David Sypher. With Gary Beeman not attending, there were nine members present at the meeting. Others in the room introduced himself or herself.
2. Dave Moss passed out the updated version of the “Issue Resolution Process” from Riley Atkins (DEA) and also distributed the latest version of the Project Schedule (showing meeting dates for 2002) for those who hadn’t received them in the previous meeting.
3. John Knutson (chair of the subcommittee for NPDES Phase II Model Program) summarized the discussion from their meeting, which is provided in a separate document. [In summary, John noted that: (a) drywells were of significant concern; (b) clarification between state and federal requirements/regulations is needed; (c) uncertain whether the text of the model program for state and federal requirements should be combined or separately addressed; and (d) John noted the subcommittee was not yet ready to release any “products” yet.]
4. Steve Worley (chair of the subcommittee for Stormwater Management Technical Manual) summarized the discussion from their meeting, which is provided in a separate document. [In summary, Steve noted the subcommittee had discussed source control, erosion control and a revised “threshold” matrix. He also reviewed their discussion regarding “issue paper” topics, which is listed in more detail in the next item.]
5. Ross Dunfee received each “issue paper” topic (from Steve Worley and/or Jim St. John) and led a discussion and decision process with the Steering Committee. [An “issue paper” listing is included on the next page.]
  - A1. Should the manual address management of sites less than 1 acre? – This question had previously been addressed at the December 13, 2001 Steering Committee meeting, and the decision at that time was not to address anything less than one acre. So the question here was to vote on an exception to that prior decision. Of the nine members present, there were 7 “NO” votes and 2 “YES” votes. The motion failed, since the minimum of 8 “YES” votes was not achieved. The answer to the underlined question is NO.
  - A2. If 1 acre or more is disturbed during construction, at what square footage threshold is post-construction water quality management required? – With 9 “YES” votes, the Steering Committee agreed to an issue paper discussion by the consultant team.
  - B. Are there receiving waters (i.e. rivers, streams and/or lakes) that don’t require flow control? – This was agreed by the Steering Committee to be an issue paper topic.
  - C. Should the general applicability of the erosivity waiver in NPDES Phase II be studied for sites between 1 acre and 5 acres? – Agreed not to be an issue paper topic by the Steering Committee, at least for now.
  - D. When are drywells okay for use, with and/or without pretreatment? – Agreed to be an issue paper topic.
  - E. What size/type of storm should be used for water quality design? – Agreed to be an issue paper topic.
6. Bill Moore encouraged the group to incorporate what they felt was appropriate. We shouldn’t assume that everything in the manual and/or model program will become part of the general permit.
7. Ross mentioned the letter of invitation to the other “agencies” and all agreed it should be mailed out.

8. Dave Moss passed out an outline for the proposed Newsletter No. 1 and a sample of a newsletter. All agreed it should be drafted and e-mailed to Ross, Steve, John and Tony Barrett for final review. It would then be posted on the Ecology website as a .pdf file. Tom Tebb offered to explore if he had access to funds for hard copy printing of the Newsletter, and would let us know.
9. Dave mentioned the FTP site access problems for some and said he would check back with those who couldn't access it, and would likely offer some tips for access and suggestions for greater usability.
10. Dave also mentioned we were generally on schedule, within scope, but some optional scope items needed to be considered in the near future.
11. For the **next meeting** (Moses Lake Conference Center on **February 14, 2002** from about 2 pm to 3:00 pm):
  - ❖ Confirm letter has been sent or is ready to be sent to agencies
  - ❖ Hear summaries of the two subcommittee meetings
  - ❖ Discuss status of "issue paper" topics; add more if appropriate
  - ❖ Discuss status for Newsletter No. 1
  - ❖ Provide feedback on FTP site; consider changes that may be appropriate
  - ❖ Other topics that may be suggested.

**Eastern Washington Stormwater Management  
Issue Papers as of January 10, 2002**

The following issue papers are to be developed by researching readily available data, consulting with cities and state agencies, and reviewing other manuals. The consultant will then prepare a brief summary of the issues and possible options, and provide a recommendation for each.

1. Determine the area of pollutant generating impervious area that should be used as a threshold for requiring water quality BMPs on parcels 1 acre or larger. [If nothing is stated, then 1 square foot may trigger the design.]
2. Determine when/if flow control should be provided when discharging to surface waters. [Are certain named water bodies and/or sizes of water bodies not impacted by the increased flows and are therefore recommended for exemption from flow control?]
3. Develop guidelines for determining when new drywells should have pretreatment and when drywells should not be allowed. [The basis for these guidelines will be the research that Ecology and the cities have done for the Critical Aquifer Recharge Areas.]
4. Determine what size/type of storm should be utilized for a water quality storm and that would capture approximately 90% of the pollutants. [Options include: (a) percent of storm events, (b) percent of annual rainfall, and (c) percent of regular storms.]

Not accepted as an issue paper (at least at this time): Review rainfall erosivity waiver requirements in NPDES Phase II Small Construction Program to develop simplified waiver requirements for Eastern Washington sites between 1 acre and 5 acres.

Note: All Items above were recommended by the MANUAL subcommittee, however Item #3 was also recommended by the NPDES Phase II subcommittee.